



RT INDUSTRIES, INC

POLICY STATEMENT: O-17

SUBJECT: PRIVACY NOTICE

This privacy notice discloses the privacy practices for RT Industries and our website; <http://www.rtindustries.org>. This privacy notice applies solely to information collected by this website, except where stated otherwise. It will notify you of the following:

- A. What information we collect;
- B. With whom it is shared;
- C. How it can be corrected;
- D. How it is secured;
- E. How policy changes will be communicated; and
- F. How to address concerns over misuse of personal data.

I. INFORMATION COLLECTION, USE AND SHARING

We are the sole owners of the information collected on this site. Users can visit the site without revealing any information about themselves. We only have access to/collect personal information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request.

Unless you ask us not to, we may contact you via email in the future to tell you about specials, new products or services, or changes to this privacy policy.

Our site may include social media tools, including social media widgets or plug-ins, to connect you to your social media accounts. These features may set a cookie or use other automatic collection and tracking technologies to collect information about you and your use of social media features through and in connection with our site. These social media platforms are governed by the privacy policies of the companies that provide such platforms.

Our site may use “cookies” to help make sure the site is meeting the needs of its users and to help us make improvements. For example, we may use cookies to tell us whether you have visited the site before or if you are a new visitor. We use third-party cookies, set by Google Analytics, to collect information about how visitors use the site, including how long you spend on each page and how you got to the site. We do not use data collected by cookies to identify who you are. We do not allow Google to use or share our analytics data. You can refuse our use of some or all cookies by turning off the use of cookies in your web browser. You can set your browser to notify you before you receive a cookie, giving you the chance to decide whether to accept it. You can also set your browser to turn off cookies.

The information generated by cookies about the use of the site is transmitted to a Google server, which may be located within, or outside of, the United States, and stored there. You can visit <https://policies.google.com/privacy> to learn more about Google Analytics' use of cookies.

RT Industries is based in the United States. No matter where you are located, your personal information will be collected and processed in the United States. The laws of the United States and other countries governing data protection may not be as comprehensive or as protective as the laws in the country where you live.

II. YOUR ACCESS TO AND CONTROL OVER INFORMATION

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via email at hr@rtindustries.org or by calling (937) 335-5784:

- A. See what data we have about you, if any.
- B. Change/correct any data we have about you.
- C. Have us delete any data we have about you.
- D. Express any concern you have about our use of your data.

III. SECURITY

We take precautions to protect your information. When you submit sensitive information via the site, your information is protected both online and offline. We restrict access to personal information about you to those individuals who provide you with services or are responding to your inquiry. We require those individuals to whom we permit access to your information to protect it and keep it confidential. We maintain physical, electronic and procedural safeguards. Users of the site should understand that no transmission over the Internet is ever fully secure. We generally retain personal information for so long as it may be relevant for the purposes identified in this Privacy Notice, unless a longer period of time is required by law.

IV. CONTACTING US

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at (937) 335-5784 or by email at hr@rtindustries.org or by mail at RT Industries, 110 Foss Way, Troy, OH 45373, Attn: Corporate Compliance Officer.

Effective date of this policy: 08/16/2018

 8/16/18

President Date

 8/16/18

CEO Date

Prior effective date(s):